

# Kids of the King

Summer 2018  
Parent & Camper Handbook

# Contents

Camp Contact Numbers

General Information

Where is Kids of the King's campus?

What are KOTK's hours?

How will I be billed?

What are KOTK's fees?

Who can pick up my child?

Do staff members receive a background check?

Are staff members trained in CPR?

Can I bring snacks for everyone on my child's birthday?

Who is responsible for lost or stolen items?

For our Campers

    What to bring

    Our Great Expectations

Approximate On-Campus Schedule

## KOTK Contact Information

First number to call: (402)-957-5497 (Ryan's Cell)

If you are unable to get into contact with Ryan,  
please call (402) 292-2695 and ask for KOTK.

## General Information

At Kids of the King, your child(ren) will be surrounded by a group of adults that deeply care about their health, safety, and spiritual growth. It is important for us to maintain an emotionally and physically safe campus for staff and campers alike. Unfortunately, even with all eyes on the lookout, staff members can't always see everything that happens between campers, so it's very important for our kiddos to know that if they ever have a negative experience at KOTK, they must tell a staff member right away. It is the easiest way for us to diffuse and discuss any situation with the campers involved.

Where is Kids of the King's campus?

Kids of the King Day Camp takes place at Thanksgiving Lutheran Church in Bellevue, Nebraska. Our main area is in the basement of the main building of TLC. The easiest way to get to our basement area is to park in the back parking lot (faces Highway 370), go in the back door, and take the second left down the hallway. Thanksgiving Lutheran Church is located at 3702 South 370 Plaza, Bellevue, NE, 68123.

What are KOTK's hours?

Monday-Friday, 6:30am - 6:00 pm.

**Families will obtain a charge of ten dollars for every five minutes late to pick up their child(ren) after 6:00pm.** Many of our staff have other jobs on weeknights and need to be able to leave camp promptly.

How will I be billed?

Our staff will keep track of the days your child(ren) attend(s) and send a document to your email. Although we charge per child, your document will include the amount owed/paid for the family.

What are KOTK's fees?

Registration: \$35 per family

Daily: \$35 per child

Weekly: \$130 per child

All field trip and activity fees are covered by the weekly fees.

Who can pick up my child?

KOTK will only release campers to adults documented on the Authorized Pickup List on that child's Registration Form. Any non-parent picking up a child is subject to an ID check. Authorized persons can be added or removed to your list at any time.

Do staff members receive a background check?

Yes. All of our staff members have had positive background checks.

Are staff members trained in CPR?

Our staff are not required to complete CPR training prior to employment, but the majority of our staff are CPR trained. Multiple staff members were trained this past summer and hold valid certificates.

Can I bring snacks for everyone on my child's birthday?

Parents are allowed to bring snacks to camp for special occasions. Please let us know in advance if you wish to do so. This way we can be prepared with alternate snacks for campers with special food allergies and dietary needs.

Who is responsible for lost or stolen items?

This topic is addressed for your child in our "For Our Campers" section. We do allow campers to bring toys, electronics, and books to camp. However, campers are responsible for all of their items. Our staff will try our best to help recover missing items, and are willing to keep electronics (Nintendo DS/DSI, iPods, etc.) in our office.

How will I know what is going on at camp?

I (Ryan) will send out an email each Sunday with information about the upcoming week. This email will include all field trip/activity information, as well as information about our bible study/devotional topic for each day. I may also include requests for item donations such as sunscreen and craft items for different activities. I will also keep a private Instagram account that families can follow. I will update this daily with photos and descriptions of activities.

Instagram Account: kidsoftheking2018

# For Our Campers

Parents & Guardians, please assist your camper(s) in going over the following information:

What to Bring and What to Keep at Home:

- Lunch - You will have to bring your own lunch every day. Please remember an ice pack in your lunch box if you need one. Unfortunately, we can't heat up your lunch, so make sure your food can be eaten cold!
  - You can bring your lunch in a lunch box. The only day we still ask to bring disposable lunches is for the trip(s) to the Henry Doorly Zoo, or else lunch boxes and storage containers may be lost on our walk.
- Snack - We have snack time in the afternoon so remember to either pack a separate snack, or save something from your lunch to eat.
- Pillow/Blanket - We have Quiet Time every afternoon to relax and cool down. You can bring a pillow and a blanket to stay comfortable. Stuffed animals can join you, too!
- Personal Items - Although we will let you bring toys (stuffed animals, DS/DSI, books, etc.), YOU are responsible for all of your belongings. We can keep electronics in the office if you would like, but please put your name on your item. If there is a problem with lost or stolen toys and belongings, we will try our best to help you find the item, but our staff is not responsible for anything lost or stolen at Kids of the King. Our suggestion? If the item is expensive or irreplaceable, don't bring it to camp.
- Cell Phones – Please do not bring cell phones to camp. If your parent needs to get a hold of you, they can call a staff member's cell phone or the church office at (402) 292-2695.
- Sunscreen - Camp provides sunscreen for you, and we make it a priority to make sure your skin doesn't get harmed when we go outside. However, you may bring your own sunscreen if your parents would like you to.
- Pool Days – Every Wednesday (starting week 3), KOTK will go to Cascio Pool to cool off! You should bring a towel and bathing suit. You can bring goggles (they can not cover your nose),

and pool toys if you want, but these are your responsibility. If you forget your bathing suit, we can try to call parents. If no one can come bring you a suit, you will have to sit out at the pool. \*Remember: if the weather is bad, we can't go swimming! Be sure to wear normal clothes in case we end up staying at the church because of nasty weather.

\*\*\*\*\*Life Jackets can be worn at the pool, as long as they have a "US Coast Guard Approved" tag or label.\*\*\*\*\*

### Our Great Expectations

At Kids of the King, we have high expectations for our campers. Though we know it is difficult to make the right decisions sometimes, we know that every one of our campers can do it. The following expectations are to be followed each and every day:

1. Campers will respect other campers, staff, and the church.
2. Campers will participate appropriately at all times.
3. Campers will follow directions the first time given.

Parents & Guardians: You will be contacted if the staff is experiencing problems with your child(ren). In cases of dangerous behavior, either towards the camper themselves, other campers, or the staff, you will be contacted immediately. We appreciate your cooperation in handling these situations and finding out what changes may need to be made to create a safe environment for all of our campers.

### Approximate On-Campus Schedule

6:30-9:30 Campers Arrive, Free Time

Depending on weather, campers may play outside on the playground, in the upstairs gym, or inside with the games and activities provided.

9:30-10:15 Chapel Time, Skit, Share

Each day we will lead a time of worship. A skit will also be performed by the staff to introduce the subject of the day's Bible Study, along with a short discussion, called "share".

### 10:15-11:00 Bible Study

Campers will be split up by grade for daily Bible Study. We won't know which group you are in until we know how many children we have in each grade.

\*Grades are always indicated as the grade your child(ren) has just completed.

### 11:00-12:00 JAM Time

After Bible Study, campers will enjoy free time, either outside, upstairs in the FLC (gym), or in the big room downstairs.

### 12:00-12:45 Lunch

We will head outside to eat if the weather permits.

### 12:45-1:30 Free Time/Game Time/Begin Afternoon Activity

### 1:30-2:15 Quiet Time

Campers may have blankets and pillows to use during quiet time. Quiet time may be in the big room or split into our bible study rooms. Campers are allowed to read, color, and on special occasions use electronics during this time.

### 2:15 -3:00 Continue Afternoon Activity

### 3:00-3:30 Snack Time

Each camper must either pack a snack separate from their lunch, or save an item from their lunchbox to eat during snack time. Snacks (as well as lunches) are not allowed to be shared between campers, unless between siblings/family members.

### 3:30-? Finish Afternoon Activity

### ?-6:00 Free Time

\*Schedule is approximate and may change depending on weather, number of campers, and activities. Majority of field trips will begin around 11:00am, when we will leave and eat lunch at the destination. On pool days (Wednesdays), we will leave after lunch. Please keep a copy of our summer activity schedule so you know our times for leaving and returning to campus. I will also send out a weekly email on Sunday with information about the upcoming week. This will also assist you in helping campers be prepared each day with appropriate attire, lunches, and other items.